

09-12-2022

**Amateur Radio Club of Columbia County, Inc.
Board of Directors Meeting #112**

The Board of Directors meeting was held at McAlister's Deli in Grovetown.

Those present for the meeting were:

Dan Marshall (N4MI), President
Bill Clark (WK4F), Vice President
Rick McKnight (NO3K), Treasurer
David Corsiglia (WA6TWF), Board Member at Large

Dan Marshall (N4MI) called the meeting to order at 18:45

Agenda and actions:

1. Approve BoD Meeting minutes for 03-08-2022
Motion: David (WA6TWF) made a motion to accept the minutes from the March 2022 BoD Meeting, and Rick (NO3K) seconded it. None were opposed.
2. The next ARCCC, Inc. BoD Meeting is scheduled for November 15th, 2022 at 6:30 PM, at McAlister's Deli in Grovetown.
3. Treasurer's Report: No changes since the September General Meeting
 - Rick (NO3K) noted that the bank will begin charging \$2 per account each month for paper statements. This will be discussed with the club members at the October General Meeting.
4. **Old Business:**
 - Education Outreach plans
 - Augusta Prep
 - Rachel Jones will provide more information at the October General Meeting
 - Tech Licensing Course
 - Tentatively planned for November
 - BoD election (November)
 - Contacting all nominees to confirm their intentions
 - Constitution and Bylaws update
 - Check with Jim Cunningham and Steve Clayborn for updates
5. **New Business:**
 - Preparations for board member turnover:
 - Items for consideration beyond normal duties
 - Future commitments already made by this board
 - Academic Outreach activities

- Items to be accomplished by end of year
 - o Annual Awards
- Activities in progress
 - o August Prep ARISS application
- Ideas that were not implemented, for new board to consider
 - o IT/membership database updates, Constitution and Bylaws update
- Routine turnover activities:
 - Official turnover of duties at the January 2023 BOD Meeting
 - Bank account update and new bank cards
 - PayPal
 - Update club info for ARRL
 - IT updates (email, folder access, etc.)
 - P.O. box keys
 - Check with Samantha about the Secretary's box
- Initial planning for Winter Field Day
 - Discuss at October General Meeting
- Holiday Party and Awards Ceremony
 - Decisions for October General Meeting:
 - o Date, time, location, volunteers
 - o Determine whether the event will be a potluck or at a restaurant
- K4KNS Trustee
 - Discuss plans for future with Richard Sturgis
- Committee Directors
 - Which committees are critical and require a director?
 - Minimum needed to maintain current operations: Repeater, VE, IT, Field Day, Outreach

6. Annual Requirements Status

- ARRL Special Services Club (lapsed in 2022)
- Form 990-N (Treasurer)
- GA Secretary of State annual registration (Treasurer)
- Columbia County Property Tax Exemption (Treasurer)
- ARRL Insurance (Treasurer)
- Raffle Permit from CCSD

7. Review motions and assignments

Motion: Bill (WK4F) made a motion to adjourn the meeting, and Rick (NO3K) seconded. None were opposed.

The meeting was adjourned at 19:37